

**LOCAL COMPETITIVE BIDDING FOR THE CLEANING SERVICES IN THE ECOWAS COMMISSION  
HEADQUARTERS BUILDING AND ANNEX OFFICES IN ABUJA**

Date: June 24, 2021  
**ECW/GAC/Proc/LCB/46/21.**

**Invitation for Bids**

1. The ECOWAS Commission, within the framework of the execution of its 2021 budget intends to carry out the Cleaning Services in The ECOWAS Commission Headquarters Building and Annex Offices in Abuja.
2. The ECOWAS Commission now invites sealed bids from eligible bidders for the implementation **in one (1) lot of the above subject** for ECOWAS Commission as follow: **Cleaning Services in the ECOWAS Commission Headquarters Building and Annex Offices in Abuja**
3. Interested eligible bidders may obtain further information from and inspect the Bidding Documents at the Procurement Division of the Directorate of General Administration, 1<sup>st</sup> Floor ECOWAS Commission, 101 Yakubu Gowon Crescent, Asokoro District, PMB 401, Abuja, Nigeria. Electronic mail Address: [sbangoura@ecowas.int](mailto:sbangoura@ecowas.int); Copy to [procurement@ecowas.int](mailto:procurement@ecowas.int); [jumoren@ecowas.int](mailto:jumoren@ecowas.int) [cdeh@ecowas.int](mailto:cdeh@ecowas.int); [bangoura53@yahoo.fr](mailto:bangoura53@yahoo.fr); [aamadou@ecowas.int](mailto:aamadou@ecowas.int);

**N/B All bidders are requested to attend a site inspection/Facilities Assessment from Thursday July 8, 2021, (@10.30 Am daily) at the Facility Management Division, starting with ECOWAS Commission HQ, Asokoro, Abuja. A site visit schedule for all locations is attached to this invitation.**

4. A complete set of Bidding Documents may be collected by interested bidders on the submission of a written application addressed to the Directorate of General administration and upon payment of a non-refundable fee of: **Twenty thousand Naira only (₦20,000)**

Bids should be delivered in a sealed envelope and deposited in the **ECOWAS Tender Box located in the Procurement Division Office (Rm 105) in General Administration 1<sup>st</sup> Floor ECOWAS Commission, 101 Yakubu Gowon Crescent, Asokoro District, PMB 401, Abuja, Nigeria.** and clearly marked "**TENDER FOR THE CLEANING SERVICES IN THE ECOWAS COMMISSION HEADQUARTERS BUILDING AND ANNEX OFFICES IN ABUJA, Do Not Open, Except in Presence of the Evaluation Committee**" on or before **11.00 am on Thursday August 5, 2021**, and must be accompanied by a **bid guarantee (bank guarantee or insurance bond) of: Three Hundred Thousand Naira only (₦300,000.00)** The validity of the Bid Security shall be at least Twenty-eight days beyond the bid validity period.

5. Bids will be opened in the presence of bidders/representatives who choose to attend, on **Thursday August 5, 2021, at 11.30 am**, virtually at the **ECOWAS Commission, Plot 101, Yakubu Gowon Crescent, Asokoro.**

**Ag. Director General Administration**