

REQUEST FOR EXPRESSION OF INTEREST
(Consulting services – individual consultant selection)

**Selection of an Individual Consultant for the development of the National Liquefied Petroleum Gas (LPG)
Popularization Policy of Guinea Bissau**

Reference No. ECW/IC/ADM/25.05.201/dg

In the framework of the execution of the 2021 Budget, The Economic Community of West African States (ECOWAS) intends to apply a portion of its budgeted counterpart funds for the **Selection of an Individual Consultant for the development of the National Liquefied Petroleum Gas (LPG) Popularization Policy of Guinea Bissau.**

2. The general objective of the mission is to develop a National Policy / Strategy for the popularization of Liquefied Petroleum Gas (LPG) in order to contribute to increasing household access to this modern and clean fuel in a context of sustainable energy development.
3. The consulting services (“the Services”) include the followings as shown below and the duration of the contract shall be for a maximum period of **four (4) months**. Duties and responsibilities of the consultants:

Role and Responsibilities

The Consultant will undertake the following tasks:

- Carry out an in-depth diagnosis of the LPG sub-sector in Guinea Bissau. This analysis should be carried out across the entire LPG value chain. It should include, but not be limited to:
 - a review of the institutional, legal and regulatory framework governing the LPG activities;
 - an analysis of the market structure including the supply system, production, import and distribution of LPG as well public and private players;
 - a description of the existing infrastructure, in particular the jetties infrastructure, storage capacity, transport and bottling plant;
 - an assessment of LPG cylinder park, LPG equipment and accessories as well as safety rules;
 - an analysis of the gas and equipment pricing;
 - a detailed identification and analysis of existing gaps and barriers;
- Evaluate the evolution of LPG consumption over the next 15 years and analyze the impacts induced by this growth on the infrastructure as well the supply, distribution and control system;
- Design a national policy / strategy document based on a realistic vision, strategic objectives and a relevant action plan based on national particularities;

The national policy should be aligned on the broad guidelines of the ECOWAS Regional Strategy on LPG. The actions/measures to be defined should contribute in particular to better regulation, to promote increased access to the product, to improve security of supply, to reduce the gas price, to strengthen the LPG distribution system, to facilitate the acquisition of equipment and to enhance safety during handling as well as to increase public awareness.

The policy must be translated into a national act (Law and its implementing decree) to be adopted by the statutory bodies of the country concerned.

4. The ECOWAS Commission now invites eligible Individual Consultants (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. *The shortlisting criteria are as follow:*

Educational Qualification

- Must hold a Master degree in petroleum engineering/mining/energy/economics or related field;

Experience

- Must have ten (10) years of experience acquired in a government office or a private company in the downstream hydrocarbon sector;
- Must have proven experience in defining policies and strategies (national or regional) in the hydrocarbons or energy sector in general. A specific experience in Guinea Bissau will be an advantage;
- Must have required knowledge in the promotion and development of LPG especially in West Africa and justify a proven experience in similar studies (at least one (1) assignment related to LPG completed during the 10 last years);
- Must have a good knowledge of the LPG value chain and the national framework governing the downstream sub-sector of petroleum products;

Language

- Should be able to speak and make presentation in Portuguese and French or English.

NB: The attention of interested Individual consultants is particularly drawn to **Article 118 of the ECOWAS Revised Procurement Code (“Infringements by Candidates, Bidders and Awardees”)**, providing information on corrupt or fraudulent practices in competing for or executing a contract. In addition, please refer to the following specific information on conflict of interest related to this assignment as per **“Article 119 of the ECOWAS Revised Procurement Code.**

5. The Consultants will be selected in accordance with the *Selection of Individual Consultant* set out in the Consultant Guidelines. The shortlisted candidates will be interviewed for the position.

Interested consultants may obtain further information at the email addresses below during office hours: **Monday to Friday from 9.00 am GMT+1 to 5.00 pm GMT+1.**

Email: procurement@ecowas.int, with copy to: sbangoura@ecowas.int; bdabire@ecowas.int; akoumoin@ecowas.int

6. Expressions of Interest (**1 original and 3 copies**) **must now be delivered** in sealed envelopes and clearly marked **“Selection of an Individual Consultant for the development of the National Liquefied Petroleum Gas (LPG) Popularization Policy of Guinea Bissau”, Do not open except in the presence of the Evaluation Committee”** to the address below latest by **16th June 2021 at 11.00 am (GMT+1), Nigerian Time.**

The ECOWAS Tender Box is located at the **Directorate of General Administration, Procurement Division, 1st Floor ECOWAS Commission, 101 Yakubu Gowon Crescent, Asokoro District, P. M. B. 401 Abuja Nigeria.**

Please note that electronic submissions are also accepted and shall be addressed to: procurement@ecowas.int, with copy to: sbangoura@ecowas.int; bdabire@ecowas.int ; akoumoin@ecowas.int

This EOI is also published on the ECOWAS website <http://www.ecowas.int/doing-business-in-ecowas/ecowas-procurement>

Commissioner, General Administration & Conference