

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – INDIVIDUAL CONSULTANT SELECTION)**

ECOWAS - Regional Off-Grid Electricity Access Project(ROGEAP) Additional Financing

Selection of an Individual Consultant as a Senior Adviser to the Commissioner of Energy and Mines

The Economic Community of West African States (ECOWAS Commission) has received a grant from the World Bank to implement the Project, “***Regional Off-Grid Electricity Access Project (ROGEAP)***”, and intends to apply part of the proceeds for the **Selection of an Individual Consultant as a Senior Adviser to the Commissioner of Energy and Mines**.

The consulting services (“the Services”) include the followings as shown below and the duration of the contract shall be for **an initial period of one (1) year renewable for a total up to 5 years based on satisfactory performance**. The consultant is expected to be hosted in the ECOWAS’s office in Abuja, Nigeria (full time and/or home-based depending on COVID-19 restrictions). Activities to be performed by the **Senior Adviser to the Commissioner of Energy and Mines** include but are not limited to the following:

- Follow up on all the activities to be reviewed by the Commissioner and assure timely and economically effective implementation of the project according to the finalized Project Operations Manual (POM);
- Assist in the review of the ROGEAP work plan and budget on a semi-annual basis;
- Assist in implementing the activities related to annual performance audit of ROGEAP;
- Assist in the review of the procurement of goods and works, and for selection of consultant documents from the PIU before requesting no objection from the World Bank;
- Follow up on behalf of the Commissioner, the PIU and PFM related matters, including HR decisions, such as extension/termination/changing terms of staff contracts before requesting no objection from the World Bank;
- Assist in the review and approval process of the quarterly and annual project progress reports before submitting the reports to the World Bank;
- Follow up on the preparation and submission of periodical financial and activity reports to the World Bank, including the submission of the Interim Financial Reports (IFRs) to the ECOWAS Commissioner for Finance for approval before submitting it to the World Bank;
- Assist the Commissioner, Energy and Mines of ECOWAS in his role of ensuring functionality and effectiveness of the ROGEAP Grievance Redress Mechanism (GRM);
- Ensure the effectiveness of the implementation of ROGEAP POM;
- Ensure the Steering Committee report during its sessions;
- Follow up on the preparation and submission of withdrawal requests to the World Bank;
- Participate in other related activities as may be assigned by the Commissioner, Energy and Mines related to ROGEAP Project.

The ECOWAS Commission invites eligible Individual Consultants (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. *The shortlisting criteria are as follow:*

Qualification

- At least a Master’s degree in engineering, Business Administration, Management, Economics or similar areas with a strong focus on sustainable energy

Experience and skills

- At least 10 years post qualification experience in project management and five years of project management experience in a similar project will be preferred;
- Deep experience as project Team Leader particularly in the energy sector;
- Specific experience in off-grid standalone renewable energy projects in Western and Central Africa, specifically in providing technical assistance and capacity building to public and private stakeholders, in improving policy and regulatory framework and business promotion;
- Proven experience in participating in similar donor funded projects (proven experience in working in World Bank projects would be an advantage);
- Strong planning, organization and time management skills and ability to manage multiple tasks;
- Capacity to be a member of a multi-disciplinary team, to provide advice and recommend actions;
- Proficiency in preparing and presenting professional reports and analytical papers;
- Proficient communication in read, oral and written English and French; ability to communicate in Portuguese can be an advantage;
- Excellent interpersonal and communication skills, ability to manage relations with development partners, to work under pressure and handle politically and culturally sensitive issues.

Language

- Candidates must speak and write fluent French and English; and have excellent written, presentation and reporting skill.
- ability to communicate in Portuguese shall be an advantage;

Note: Citizens of ECOWAS member States are particularly encouraged to apply for this consultancy.

The attention of interested Consultants is drawn to paragraph 3.16 and 3.17 of the World Bank’s Procurement Regulations for IPF Borrowers: Procurement in Investment Project Financing – Goods, Works, Non-Consulting and Consulting Services, July 2016, setting forth the World Bank’s policy on conflict of interest in Consulting Services.

A Consultant will be selected in accordance with the *Selection of Individual Consultant* set out in the Consultant Guidelines. For more details on the ROGEAP Project background and the Consultant job description and selection criteria, please to refer to the attached TORs.

Further information can be obtained at the address below during office hours *Monday to Friday from 9.00 a.m to 5.00 p.m (GMT + 1) Local Time*,

**ECOWAS Commission, Directorate of General Administration,
Attention: Head of Procurement,
Procurement Division, Plot 101, Yakubu Gowon Crescent, Asokoro District, Abuja,
NIGERIA.**

**E-mail: sbangoura@ecowas.int with copy to sdouka@ecowas.int;
amahamidou@ecowas.int; afallah@ecowas.int; gobasi@ecreee.org;**

Expressions of interest must be delivered in a written form in (person, or by mail, or by e-mail) to the address below, by **30th April 2021 at 11.00 a.m (GMT + 1)**.

i) Electronically to the email addresses below:

**E-mail: sbangoura@ecowas.int with copy to sdouka@ecowas.int;
amahamidou@ecowas.int; afallah@ecowas.int; gobasi@ecreee.org;**

ii) Delivered in a written form (one (1) signed original plus three (3) copies in (person, or by registered mail) to the physical address:

ECOWAS Commission, Procurement Division, First (1st) Floor of the ECOWAS Commission Headquarters, **Plot 101, Yakubu Gowon Crescent, Asokoro District, Abuja, NIGERIA.**

Commissioner, General Administration & Conference