



Local Competitive Bidding

SUPPLY AND DELIVERY AS WELL AS, INSTALLATION AND TESTING WHERE APPLICABLE OF CISCO FIREWALL, NETWORK DEVICES, SOFTWARE AND POLY PHONES FOR ECOWAS COMMISSION

Invitation for Bids

LCB No: 02/ECW-ADM-ITS/2020

Date: December 14, 2020

1. The Economic Community of West African States (ECOWAS) Commission intend to use parts of its fund to finance eligible payments under the contract for the **Supply and Delivery as well as, Installation and Testing where Applicable of Cisco Firewall, Network Devices, Software and Poly Phones for ECOWAS Commission.**
 2. The ECOWAS Commission, therefore, invites sealed bids for the supply of aforementioned Equipment in four (4) lots as indicated below:
 - **Lot 1:** Supply, Delivery, Installation, testing, of **Cisco Appliances** (Quantities and Specifications stated in the bidding document);
 - **Lot 2:** Supply, Delivery and Testing, of **Hardware items** (Quantities and Specifications stated in the bidding document);
 - **Lot 3:** Supply, Delivery, Installation, testing of **Software Utilities** (Quantities and Specifications stated in the bidding document);
 - **Lot 4:** Supply, Delivery, Installation, testing of **Poly IP Phones, accessories and SBC** (Quantities and Specifications stated in the bidding document).
 3. The four (4) lots are distinct and indivisible, and the contract will be awarded per lot. Interested bidders with the requisite qualification and experience may bid for one (1), more than one (1) or all four (4) lots.
 4. The Bidding Document is only obtainable at the Procurement Division, Directorate of General Administration, ECOWAS Commission, Plot 101, Yakubu Gowon Crescent, Asokoro District, Abuja, Nigeria, **upon submission of a written request and payment of Two hundred US Dollars (US\$200) only by Cash or Bank draft made in favour of ECOWAS Commission, Abuja.**
- For Bidders outside Nigeria, the Bidding Document can be mailed to interested Bidders **upon payment (by Transfer) of non-refundable fee of Two hundred US Dollars (US\$200) only to ECOWAS Commission (transfer charges born by the bidder).** (Account Details available on request.)

5. Interested Bidders may obtain further information at the address below, during office hours: Monday to Friday from **9.00am to 4.00pm (Nigeria Time, GMT+1)**, ECOWAS Commission, Directorate of General Administration, Procurement Division, 1st Floor, Plot 101, Yakubu Gowon Crescent, Asokoro District, PMB 401 Abuja Nigeria. E-mail: procurement@ecowas.int; with copy to sbangoura@ecowas.int; cdeh@ecowas.int; wajala@ecowas.int; ikkamara@ecowas.int ; aadebayo@ecowas.int

6. Bids SHALL be valid for a period of **120 days** after Bid Opening and must be accompanied by a **Bid Security (ORIGINAL Bank Guarantee) as indicated below:**

- **Lot N°1:** Cisco Appliances: the sum of **Three thousand US Dollars (US\$3 000)** or its equivalent in one of the currencies of one of the ECOWAS Member countries;
- **Lot N°2:** Hardware items needed for user's support: the sum of **Three thousand US Dollars (US\$3 000)** or its equivalent in one of the currencies of one of the ECOWAS Member countries;
- **Lot N°3:** Software Utilities for user's support: the sum of **Three thousand US Dollars (US\$3 000)** or its equivalent in one of the currencies of one of the ECOWAS Member countries.
- **Lot N°4:** Poly IP Phones, Accessories and SBC: the sum of **Three thousand US Dollars (US\$3 000)** or its equivalent in one of the currencies of one of the ECOWAS Member countries.

The Bid Security (ies) SHALL REMAIN VALID for 148 Days after bid opening.

8. Bids (**1 original and 3 Copies**) SHALL be delivered in a sealed envelope clearly marked "**Local Competitive Bidding for the Supply and Delivery as well as, Installation and Testing where Applicable of Cisco Firewall, Network Devices, Software and Poly Phones for ECOWAS Commission**" **Do Not Open, Except in Presence of the OPENING COMMITTEE.** The envelope SHALL also indicate the bidder's name as well as the Lot (s) for which he is bidding.

9. Bids SHALL be deposited in the ECOWAS Tender Box located at **General Administration, Procurement Division Office, 1st Floor ECOWAS Commission, 101 Yakubu Gowon Crescent, Asokoro District, PMB 401, Abuja, Nigeria** on or before **January 27, 2021 at 11 .00 am (Nigeria Time, GMT + 1).**

10. Bids will be opened the same day in the presence (face to face or video conference based on the prevailing situation) of the bidders who wish to attend at **11.30 am, (Nigeria Time, GMT + 1), Room 523, ECOWAS Commission, Abuja, Nigeria.**

11. This invitation for Bids can be also consulted on: <http://www.ecowas.int/doing-business-in-ecowas/ecowas-procurement/>


Commissioner, General Administration and Conference